

# Program Review and Assessment<sup>1</sup> “At a Glance”

Promoting Loma Linda University Success • Preparing for WSCUC 2020

## Program Responsibilities

Requirements	When	How	Why
<b>1. Program Assessment Plan</b> <ul style="list-style-type: none"> <li>• Program Learning Outcomes (PLOs)</li> <li>• Curriculum Map</li> <li>• Assessment Matrix</li> </ul>	If program doesn't have a Program Assessment Plan yet, develop one now. If program has one, review annually; update as needed.	See the “LLU Assessment Guide <sup>2</sup> ,” pp. 8-14  <b>Post in AMS – February 2020</b>	To guide, maintain, and strengthen the program's curriculum and assessment to enhance student success.  To prepare the program to complete the Inventory of Educational Effectiveness Indicators (IEEI) survey for WSCUC and the U.S. Department of Education.
<b>2. Program Review (PR) Self-study Report</b>	Due at the end of the LLU program review cycle	See the “LLU Program Review Guide <sup>3</sup> ,” pp. 3-6; 12-18	To evaluate quality, effectiveness, currency, viability, sustainability, and alignment with mission, and priorities to ensure student success.
<b>3. PR External Review Team Visit and Report</b>	Due at the end of the LLU program review cycle <b>Submit to Office of Educational Effectiveness via School Academic Dean – February 2020</b>	See the “LLU Program Review Guide,” pp. 23-29	To provide an outside perspective that provides an objective, constructive, expert analysis of program quality and recommendations for future planning and improvements to ensure student success.
<b>4. PR Action Plan</b>	The full action plan is the last step of the PR process during the PR cycle.  Annual updates in AMS: Due end of October	See the “LLU Program Review Guide,” pp. 8-9, 22 See the Sample Action Plan in the “LLU Program Review Guide,” pp. 30-32	To provide the program's blueprint for planning, implementing, and tracking program development in response to the external team's recommendations and the program's vision for excellence and student success.
<b>5. School Administrative Review Feedback<sup>4</sup></b>	Three months after the conclusion of the program review cycle	Dean and Academic Dean	To give programs essential school feedback that will help them continue to grow and improve student success.
<b>6. ILO and Professional ILO Assessment</b>	Due end of October <b>If not done yet, complete by February 2020</b>	See the “LLU Assessment Guide,” pp. 4-7	To ensure that all LLU students at every level and discipline develop these important skills to better promote their success.
<b>7. Faculty Annual Report</b>	Due end of October	See the “LLU Assessment Guide,” pp. 17-19	To ensure that programs, departments, schools, and the University can learn about faculty contributions to help administrators make informed decisions and plans based on faculty data; also, for meeting WSCUC and professional accreditation data requirements.

<sup>1</sup> Assessment based on ILOs and PLOs and is tracked over time.

<sup>2</sup> LLU Assessment - <http://home.llu.edu/academics/academic-resources/educational-effectiveness/assessment>

<sup>3</sup> LLU Program Review - <http://home.llu.edu/academics/academic-resources/educational-effectiveness/program-review>

<sup>4</sup> Began in 2019

Requirements	When	How	Why
<b>8. Commendations &amp; Recommendations</b>	February 2020	Complete survey	To demonstrate that WSCUC-Plus and WSCUC-Only programs <sup>5</sup> meet or exceed WSCUC expectations.
<b>9. Inventory of Educational Effectiveness Indicators (IEEI)</b>	February 2020	See WSCUC IEEI Rubric <sup>6</sup>	To demonstrate to WSCUC and the federal government that <i>each</i> academic degree program has an assessment and participates in regular program review or professional accreditation.

## WSCUC LLU 2020 Timeline: Schools & Programs

When	Who	What
<b>LLU Dates</b>		
October 2019	Programs	Complete required <b>program reviews</b> . The WSCUC-Only program review cycle is six years. All WSCUC-Only programs need to have completed at least one program review since 2014 by the time of the WSCUC site visit. Most WSCUC-Only programs did their last program review in 2015 so their next review would be in 2021. WSCUC-Plus programs follow their professional accreditation cycle.
February 2019	Programs	Complete <b>commendations and recommendations</b> survey for the most recent professional accreditation or LLU program review.
February 2019	Programs	Complete and/or update <b>program assessment plans</b> (program learning outcomes, curriculum map, and assessment matrix). Submit in AMS <sup>7</sup>
Three months after completed cycle	Schools	Give <b>administrative feedback</b> to all programs by three months after the conclusion of their program review or professional accreditation evaluation cycle.
February 2020	Schools	Review and analyze programs' (1) <b>ILO &amp; PLO assessment</b> , and (2) <b>Program Review and Professional Accreditation</b> evaluation. Submit analysis report to OEE – <a href="mailto:assessment@llu.edu">assessment@llu.edu</a> .
February 2020	Programs	Submit to OEE with most recent <b>electronic self-study</b> and <b>site team reports</b> via OEE flash drive (will be given to the school's Academic Dean). Update the <b>action plan</b> in the AMS.
February 2020	Programs	Complete the <b>IEEI survey</b> for WSCUC and the U.S. Dept. of Education.
February 2020	All	Submit all <b>remaining projects, reports, and data</b> needed for WSCUC.
August 5, 2020	LLU President	Sign and submit <b>LLU's institutional report</b> to WSCUC.
<b>WSCUC Dates</b>		
Oct. 21-23, 2020	WSCUC	WSCUC site team visit to LLU.
February 2021	WSCUC Commission	Reaffirms accreditation for the first cohort of institutions reviewed under WSCUC's alternative process: Thematic Pathway Review (TPR).
March 2021	WSCUC Commission	Sends LLU a letter that outlines the commission's decisions including commendations, recommendations, term length of accreditation, and more.

<sup>5</sup> WSCUC-Only – LLU programs that do not have professional accreditation; WSCUC-Plus – LLU programs that have professional accreditation

<sup>6</sup> WSCUC IEEI – <https://www.wscuc.org/content/inventory-educational-effectiveness-indicators-ieei>

<sup>7</sup> AMS – <https://myllu.llu.edu/assessment/programs/?tab=dashboard>