

SECTION 11.8

CODE SILVER: HOSTAGE/ARMED ASSAILANT or ACTIVE SHOOTER

PROCEDURES TO BE FOLLOWED IN THE EVENT A HOSTAGE/ARMED ASSAILANT/ACTIVE SHOOTER SITUATION OCCURS AT LOMA LINDA UNIVERSITY HEALTH

RESPONSE

Should an armed assailant/active threat occur on campus, LLUH will implement an emergency lockdown to secure the campus. Emergency lockdown is recognized as a best practice to ensure personal safety and facilitate a rapid response by law enforcement.

LLUH endorses the “Run, Hide, Fight” tactical response endorsed by the Department of Homeland Security for staff and students if confronted with an armed assailant or active shooter.

Emergency Procedures: Emergency Lockdown

Upon receiving emergency notification of a Code Silver/Active Shooter with Emergency Lockdown order, employees and students shall:

- Immediately seek shelter in a space that can be appropriately secured
- Lock or barricade the entrance(s)
- Close curtains or blinds and turn off lights
- Silence phones and other electronic devices
- Identify and review possible exit pathways if evacuation is required
- Spread out in room and avoid standing together in large groups
- Prepare to fight if room is breached
- Avoid calling 911 or Security Control Center unless you have an immediate emergency or to provide information on the location of shooter(s) or victims
- Remain in emergency lockdown until room is cleared by uniformed law enforcement/security or emergency lockdown order is lifted by LLUH Alerts emergency notification

Consider alternatives for those unable to effect emergency lockdown:

- Non-ambulatory patients in beds – cover with sheet, close privacy curtains, close doors to rooms
- Units without lockable rooms – barricade or block main entrances with beds, chairs, equipment
- Evacuate to another floor with securable space if possible

**Emergency
Procedures:
Run, Hide, Fight**

If confronted with an armed assailant or active shooter or there is evidence of an assailant or active shooter nearby (e.g., you hear gunshots), implement the most appropriate personal protective actions following the “Run, Hide, Fight” model:

RUN: If possible, run away from the threat. Identify potential escape routes leading away from the threat. Use cover and concealment as needed. Avoid running in large groups of people that can become easy targets. Continue running until the area of attack is no longer in sight or a secure space is found where lockdown can be implemented. When safe to do so, report the assailant/active shooter to 911 or Security Control Center; provide location and number of assailants, if known.

HIDE: Individuals who find themselves in a situation where they cannot safely exit the area should hide where they are. Be quiet, silence all mobile devices, turn off lights, and lock the door if possible. If not possible to lock the door, barricade the door and hide out of sight. Grab any object that can be used as a self-defense tool. Do not open the door for anybody even if they state they are Law Enforcement. LLUH Alerts will provide notification when emergency lockdown has been lifted or an “all clear” announcement has been made.

FIGHT: If there is insufficient time to RUN or HIDE, or an assailant breaches a space used for emergency lockdown, LLUH employees and students are encouraged to fight for their lives with improvised self-defense weapons such as fire extinguishers, flashlights, sharp objects, or office furniture. Focus attack on areas related to sight and balance (e.g., eyes, neck, head). Fighting an assailant is a last-ditch effort when RUN and HIDE are not possible.

**Security
Department**

Security Department personnel shall comply promptly and fully with the instructions of law enforcement personnel when attempting to resolve any hostage or active shooter incident.

Procedures

The Security Control Center shall be notified immediately when there is a situation involving a hostage, armed assailant or active shooter by calling ext. 44320 or 911 from any campus phone. The Security Control Center will make the following notifications:

- San Bernardino County Sheriff’s Department
- LLUH Alerts Conde Silver/Active Shooter Alert Notification
- Administrator on Call
- Security Department Administration (Vice President, Assistant Vice President, Director and Lieutenants)
- Operator Services when an overhead page is required

Security Department senior-ranking officer on scene shall:

- Gather pertinent information, such as:
 - Precise location of the assailant(s);
 - Type of weapon(s), if known;
 - Objectives of the assailant;
 - Number of people in immediate danger or hostages;
 - Directions for additional Security Department personnel.
- Establish a command post in a secured, private area that has access to tables, communications, and chairs.
- Enact Run, Hide, Fight protocols when applicable
- Ensure containment.
- Evacuate when necessary.
- Ensure that Security Department personnel and staff do not attempt to disarm the assailant.
- Assist local law enforcement upon their arrival to take control of the situation.

Administrator in Charge Procedures

Obtain a situation briefing from the Security Department Director. If the situation indicates:

- Implement the Hospital Incident Command System (HICS).
- Activate the Community and Agency Liaison Plan.
- Ensure effective coordination with local law enforcement.
- Inform and advise other Administrative personnel and member of the Board of Trustees, as needed

PREPARATION

Education & Training

LLUH offers online Run, Hide, Fight awareness training to employees and students, and conducts Code Silver simulation drills to provide direction, in-person training on response to active threats in order to mitigate risk to employees, students, and visitors.

LLUH provides education, resources, and training in the form of:

- Workplace Violence Training for Employees.
- In-service training (early recognition of potential violent situations progressive behaviors, response action, and self-defense).
- BLUE (Basic Learning Units for Employees) Book annual refresher.
- Security Department Policy S-16.
- “Run, Hide, Fight” awareness training
- Code Silver exercises and mini-drills

Security Department staff is trained in recognizing and dealing with aggressive behavior. Preventing and Managing Aggressive Behavior classes are attended by all Security officers annually, according to Security Department policy S-7.

MITIGATION

- LLUH reserves the right to inspect packages or articles entering or being removed from any of the facilities.
- Firearms and illegal weapons are prohibited from being on the premises, per LLUH policy S-16, "Possession of Firearms."
- Weapons, dangerous devices, illegal and/or unsafe items will be confiscated and retained by facility management, Security staff and/or local law enforcement authorities.
- Weapons are permitted on LLUH property only by persons who are professionally exempted or authorized by law to carry a weapon in the performance of their duties.

RECOVERY

- The LLUH Administrator in charge, in consultation with Security and/or the Incident Commander, determines when to return to normal activity.
- The LLUH Administrator in charge or Incident Commander approves notification regarding any change of status, to be delivered by the approved methods via the Public Information Officer
- Closure, investigation and follow-up are conducted by the Security Department in collaboration with law enforcement authorities having jurisdiction, with progress, status and outcomes communicated to the Administrator in charge.