



## Request to Change form (Instructions)

### Request to Change Form instructions

Aid Year: 26/27

Complete this form to request an increase or decrease to a loan that you have already accepted or declined. This form can also be used to request a loan that has not yet been offered for which you would like to be considered; such as a PLUS or Private loan.

**Graduate PLUS note:** First time Graduate PLUS loan borrowers must apply on-line at [studentaid.gov](http://studentaid.gov) and be approved to receive this loan. An accepted Estimated Grad PLUS loan on your financial aid offer is not an approved loan. Additional documentation and requirements will apply.

**Parent PLUS note:** A Parent PLUS loan cannot be increased using this form, reductions only. The parent borrower would need to complete a new PLUS application on-line at [studentaid.gov](http://studentaid.gov) to increase an amount already awarded.

Return the completed, signed and dated form to the Office of Financial Aid:

Mail: LLU Office of Financial Aid, 11139 Anderson St., Loma Linda, CA 92350

Fax: (909) 558-4283

Email: Scan page 2 of this document as a PDF. Attach to email message and send to [finaid@llu.edu](mailto:finaid@llu.edu) and/or your financial aid advisor.

Bring in: Student Services Center, through the front entrance on the left hand side



# Request to Change (Loan adjustments)

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## Student Information

Aid Year: 26/27

LLU ID# or Social Security Number: \_\_\_\_\_

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

**Please check the school you are attending:**

- ☐ Allied Health ☐ Dental Hygiene ☐ Dentistry ☐ Medicine ☐ Nursing ☐ Pharmacy ☐ Public Health  
☐ Interdisciplinary Studies ☐ Religion ☐ Behavioral Health ☐ IDP ☐ PT  
☐ Expected Graduation or Program Completion Date: (MM/YYYY) \_\_\_\_\_ / \_\_\_\_\_

## Loan Adjustments

### Action to be taken

- ☐ Cancel full loan  
☐ Decrease loan from \$ \_\_\_\_\_ to \$ \_\_\_\_\_  
☐ Return credit balance in the amount of \$ \_\_\_\_\_  
☐ Cancel term disbursement:  
*Check disbursement(s) to be cancelled below.*  
☐ Summer ☐ Fall ☐ Winter ☐ Spring  
☐ Reinstate declined loan (Please indicate amount to be reinstated)  
☐ Max amount ☐ Partial amount \$ \_\_\_\_\_  
☐ Request maximum allowable loan (Amount to be determined)  
☐ Reduce/cancel FWS and increase loan from \$ \_\_\_\_\_ to \$ \_\_\_\_\_  
☐ Decrease loan from \$ \_\_\_\_\_ to \$ \_\_\_\_\_ and replace with FWS in the amount of \$ \_\_\_\_\_  
☐ Other (Write detail explanation in the "Other" section below)

### Loan to adjust *(Check loan(s) to be adjusted)*

NOTE: If you want more than one loan type adjusted, please check each loan and explain your request in the "Other" section below.

- ☐ Graduate PLUS Loan  
☐ Parent PLUS Loan (reduction only)  
☐ Direct Stafford Loan: ☐ Subsidized ☐ Unsubsidized  
☐ Private Student Loan  
☐ Loma Linda Institutional Loan

## Other

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Certification

I certify that all the information reported on this form is true and accurate to the best of my knowledge.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### Office Use Only

Received by: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

If you have any questions, please email [Finaid@llu.edu](mailto:Finaid@llu.edu) or call (909) 558-4509

**Loma Linda University**