



DEPENDENT STUDENT'S VERIFICATION WORKSHEET

STUDENT INFORMATION

AID YEAR: 23/24

LLU ID# or Social Security Number: Birthdate: (MM/DD/YYYY) Name: Last First Middle Permanent Mailing Address: Street Address Phone City State Zip Country

STUDENT VERIFICATION WORKSHEET

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification." The law says that before awarding federal student aid, we may ask you to confirm the information you reported on your FAFSA.

DEPENDENT STUDENT'S FAMILY INFORMATION

List below the people in your parent(s)' household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
• Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2023 through June 30, 2024...
• Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

Write the names of all household members, as defined above. Indicate if any will be enrolled in a degree or certificate program at a college, university or other post-secondary institution at least half-time between July 1, 2023 through June 30, 2024.

Note: If parents are legally separated or divorced, use the parent whose information, and signature were used on the FAFSA.

Table with 5 columns: Full Name, Age, Relationship, College, Will be Enrolled at Least Half Time. Includes example row for Molly Hamilton.

(Attach a separate sheet if you need more space.)

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

If you have any questions please email Finaid@llu.edu or call (909) 558-4509



DEPENDENT STUDENT'S VERIFICATION WORKSHEET

DEPENDENT STUDENT'S INCOME INFORMATION

AID YEAR: 23/24

Please complete Section #1 if you filed an IRS income tax return for 2021, and only complete Section #2 if you are a Non-filer.

Section 1. TAX RETURN FILERS ONLY-

Instructions: Complete this section if you, the student, filed a 2021 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web. In most cases, no further documentation is needed to verify 2021 IRS income tax information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

If you need more information about when or how to use the IRS Data Retrieval Tool, refer to the instructions on the FAFSA.

Check the box that applies:

- I, the student, have used the IRS DRT in FAFSA on the Web to transfer 2021 IRS income tax information.
I, the student have not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2021 IRS income tax information into my FAFSA.
I, the student, was unable or chose not to use the IRS DRT in FAFSA on the Web, and instead will submit to the Office of Financial Aid a 2021 IRS tax return transcript or a signed copy of my 2021 income tax return and applicable schedules.
Check here if your IRS tax return transcript is attached to this worksheet.
Check here if your IRS tax return transcript or signed copy of the 2021 income tax return and applicable schedules will be submitted to the Office of Financial Aid later. Verification cannot be completed until the IRS tax return transcript has been submitted.

Section 2. NON-FILERS ONLY

Complete this section if you, the student, were not required to file a 2021 IRS income tax return.

Important: Non-filers must submit a Verification of Non-filing from the IRS, which can be obtained either on line at www.irs.gov or by using IRS Form 4506-T. If you indicate that you were not required to file a federal income tax return, a document request for the Verification of Non-filing will be added to your application tracking requirements.

Check the box that applies:

- I, the student, was not employed and had no income earned from work in 2021.
I, the student, was employed in 2021 and have listed below the names of all employers, the amount earned from each employer in 2021 and whether a W-2 form was received. Submit copies of all 2021 W-2 forms issued by your employers. List every employer even if a W-2 form was not issued. If more space is needed, attach a separate page with the your name and Social Security Number at the top.

Table with 3 columns: Employer's Name, 2021 Amount Earned, Did You Receive a W-2? Example row: Ben's Pro Shop (example), \$2,500.00, Yes

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DEPENDENT STUDENT'S VERIFICATION WORKSHEET

PARENT'S INCOME INFORMATION

AID YEAR: 23/24

The instructions below apply to each parent included in the household. Notify the Office of Financial Aid if the parents filed separate IRS income tax returns for 2021 or had a change in marital status after the end of the 2021 tax year on December 31, 2021.

Complete Section #1 if the parent(s) filed a 2021 IRS income tax return. Otherwise, complete Section #2 if the parent(s) are NON-filers.

Section 1. TAX RETURN FILERS ONLY-

Instructions: Complete this section if you, the parent(s), filed a 2021 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web. In most cases, no further documentation is needed to verify 2021 IRS income tax information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed.

Check the box that applies:

- I/we the parent(s), have used the IRS DRT in FAFSA on the Web to transfer 2021 IRS income tax information into the student's FAFSA.
I/we the parent(s), have not yet used the IRS DRT, but will use the tool to transfer 2021 IRS income tax information into the student's FAFSA.
I/we the parent(s) was unable or chose not to use the IRS DRT, and instead will submit to the Office of Financial Aid a copy of my/our 2021 IRS tax return transcript(s) or a signed copy of the 2021 income tax return and applicable schedules.

If you, the parent(s), are married but did not file your 2021 tax return jointly, 2021 IRS tax return transcripts or a signed tax return must be submitted for each parent.

- Check here if an IRS tax return transcript(s) or a signed copy of the 2021 income tax return and applicable schedules is attached to this worksheet.
Check here if an IRS tax return transcript(s) or a signed copy of the 2021 income tax return and applicable schedules will be submitted to the student's Office of Financial Aid later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted.

Section 2. NON-FILERS ONLY - Complete this section if you, the parent(s), were not required to file a 2021 IRS income tax return.

Important: Non-filers must submit a Verification of Non-filing using IRS Form 4506-T. If you indicate that you and/or your spouse (if applicable) are not required to file a federal income tax return, a requirement for the Verification of Non-filing will be added to the student's application tracking requirements. A form must be submitted for you and your spouse (if married).

Check the box that applies:

- I/we, the parent(s), was not employed and had no income earned from work in 2021.
I/we, the parent(s), was employed in 2021 and have listed below the names of all my/our employers, the amount earned from each employer in 2021, and whether a W-2 form was received. Submit copies of all 2021 W-2 forms issued to you, the parent(s), by employers. List every employer even if a W-2 form was not issued. If more space is needed, attached a separate page with the student's name and Social Security Number at the top.

Table with 3 columns: Employer's Name, 2021 Amount Earned, Did You Receive a W-2? Example row: Ed's Golf Supplies (example), \$2,250.00, Yes

REQUIRED SIGNATURES

By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. Only one parent's signature is required, however, the signature applies to both parents (if listed in the Family Information section of this worksheet).

Student's Signature: _____ Date: _____ / _____ / _____

Parent's Signature: _____ Date: _____ / _____ / _____

Scan & e-mail to: Finaid@llu.edu, Fax to: (909)558-4283 or Mail to: LLU Office of Financial Aid, 11149 Anderson St., Loma Linda, CA 92350

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